

Chilton, Wisconsin
April 21, 2015

The regular meeting of the Chilton Common Council held in the Council Chambers at the City Hall was called to order at 6:30 p.m. with Mayor Gerald Vanne presiding.

AGENDA POSTING:

On 4/17/15, copies of the agenda were delivered to the Mayor, Aldermen, City Department Heads, City Attorney and were made available to the media, and posted on the City Hall bulletin board and posted on the City web page.

ROLL CALL:

Mayor Gerald Vanne and eight members of the Council were present at roll call:

Council Member Rick Jaeckels	Council Member Kevin Johnson
Council Member Ron Gruett	Council Member Richard Bosshardt
Council Member Clayton Thornber	Council Member Linda Bangart
Council Member Dan Hilton	Council Member Kathy Schmitzer

Other city officials present were Director of Public Works Todd Schwarz, Police Chief Craig Plehn, City Attorney Derek McDermott, Library Director Steve Thiry and Deputy City Clerk Lisa Meyer.

Those in attendance recited the Pledge of Allegiance.

MINUTES:

Motion by Hilton, seconded by Jaeckels and carried to approve the minutes of the Council meeting held on April 7, 2015.

REPORT OF OFFICERS:

MAYOR REPORT:

- Congratulated returning aldermen to the council
- Mayor Vanne toured Calumet Medical Center last week.
- Mayor Vanne received a complaint from a resident regarding swear words written on a shed located at 107 W Main Street. Mayor Vanne spoke to the owner and the owner stated the words have been there for over ten years but he will try to paint over them.
- Mayor Vanne spoke to Karen Holzer of Davita and she informed him they are still not state certified.
- Mayor Vanne received information from the County regarding health ranking. Of Wisconsin's 72 counties, Calumet County is ranked 3rd highest in the State for "Health Outcomes" and 5th highest in the state for "Health Factors".

CITY CLERK REPORT:

- Open Book is scheduled for May 14, 2015 from 4:00 to 6:00 p.m.
- Board of Review is set for June 2, 2015 from 8:00 to 10:00 a.m.
- Presented the Board of Canvass Report from the April 7, 2015 election; a total of 436 voters participated in the election. In detail, 74 voted in Ward 1, 178 voted in Wards 2 & 5, 96 voted in Ward 3 and 88 voted in Ward 4.
- Bulky item pick-up. Yesterday, north side; April 27 for south side
- 7th Grade Recycling Field trip will be held on May 13th

APPROVE LIQUOR LICENSES:

Moved by Jaeckels, seconded by Schmitzer and carried to approve a two-year license application to serve fermented malt beverages, and intoxicating liquors from April 21, 2015 to June 30, 2016 for Shanna L. Feldner, Amy B. Kuhn, Barbara A. Smith, August Nettekoven and Riley E. Friederichs. Deputy Clerk Meyer noted the applicants have been approved by the Chilton Police Department.

Motion by Gruett, seconded by Jaeckels to approve two 6-Month "Class B" Beer Licenses for Chilton Athletic Club, Ken Mueller, Agent from May 1 to October 31, 2015.

They would like to serve beer at two locations, one at Nennig Park and the other at Hobart Field. Motion carried.

DIRECTOR OF PUBLIC WORKS REPORT:

- Still addressing concerns with the transmission line for Well #11
- One of the pressure lines that operate the softeners at the Well #8 pump house sprung a leak, which shorted out the system for about four hours this morning.
- Arbor Day Celebration is set for to May 5th at 10:00 a.m. on the Riverwalk; three memorial trees will be planted.
- Master Gardeners will donate “Plant Trees” bracelets, which will be given to the fourth grade students for the Arbor Day Celebration.
- Bid opening for repainting the south side water tower is April 23, 2015 at 1:00 PM
- DPW crew will be fixing the sanitary sewer along West Main Street near Leahy Park this week.
- All bathrooms in the city parks will be open May 1st.

AUDIENCE PARTICIPATION:

No comments were received.

REPORT OF COMMITTEES:

Mayor Vanne reported on the April 8, 2015 Plan Commission Meeting.

Gary and Lisa Hoerth, property owners of 108 E. Grand Street, presented a conditional use permit request at the April 8, 2015 Plan Commission meeting to run a home occupation of internet sales. Hoerth’s business name is GLH Solutions, LLC. Gary Hoerth said sales began with selling coins, coin holders, albums, pocket pages and then expanded to comic supplies, record supplies, sleeves and collector supplies. These items are sold on Amazon. The business is going very well and by no means is obtaining this conditional use permit as a permanent solution. Hoerth has outgrown their residence and are looking for a building to operate out of. No customers come to the residence and Hoerth employs one full time person excluding family assistance. Hoerth said main storage is located offsite. There is some traffic throughout the day back and forth from his residence to the storage site. UPS comes to the house daily.

Property owners within 200 ft. of 108 E. Grand Street were notified of the conditional use permit request. It was noted at the Plan Commission meeting that both Mayor Vanne and Schoenborn said they had received inquiries prior to the meeting regarding traffic concerns and number of employees.

Moved by Gruett, seconded by Hilton to grant the conditional use permit for a home occupation of internet sales at 108 E. Grand Street. Conditional Use Permit shall state one full time employee excluding family assistance works at this location. Motion carried.

Mayor Vanne advised the Council of the intent to rezone Lots 1, 2 and 3 of Field Court Subdivision from R-D to R-1. Public Hearing is set for May 19, 2015.

The April 6, 2015 Tree Board minutes were distributed for the council members to review.

March 2, 2015 Library Board Minutes were distributed for the Council to review. Library Director Steve Thiry informed the Council of upcoming presentations; Dr. Scieszka’s book review on April 22, Straw Bale Gardening on April 23, Comedy City on May 18. The library has purchased a 3-D printer with donated funds; the printer is capable of creating many things. The Summer Reading Program starts in June.

NEW BUSINESS:

Deputy Clerk, Lisa Meyer presented the annual Community Development Block Grant (CDBG) report. The city originally received the grant in 1979 from the Wisconsin Department of Administration. There are currently 72 loans outstanding totaling

\$649,468.87. The 12/31/14 cash balance in the CDBG account is \$ 86,677.21.

However, the cash available to finance new loans is only \$6,436.28 due to the fact that seven applicants have not completed their projects from 2014 and 4.5% of the cash balance is set aside for city administration fees. Deputy Meyer stated the cash balance is the lowest since she became the program administrator in 2002.

Since the maximum loan amount for home repairs is \$15,000.00, all loan inquiries are being referred to Todd Mead at the Brown County Planning Commission. The Northeastern Wisconsin Housing Rehabilitation CDBG Loan Program, which serves Calumet County, has funds available to loan to qualified applicants.

When loans are repaid, the money is deposited back in the CDBG fund to replenish the cash balance which can then be loaned out to other applicants.

Loan eligibility is based upon income guidelines set by the WI Department of Housing and the ability to place another lien on the home. The total rehabilitation cost of the home plus present indebtedness may not exceed the property’s fair market value after rehabilitation.

Moved by Gruett, seconded by Bangart to approve the revised CDBG income guidelines effective April 21, 2015 as established by the WI Dept. of Administration, Division of Housing and Urban Development. Motion carried.

The City of Chilton Recreation Basketball program runs from November thru February of each year, with participants from grades kindergarten through sixth grade.

The city received a letter from Chilton High School Varsity boys and girls Basketball Coaches, Corey Behnke and Tom Molitor requesting their desire to take over the youth basketball program that is currently being run by the City of Chilton Recreation Department. They will be forming the “Chilton Basketball Club” and the funds from the program will be collected by the Chilton Booster Club. They are requesting approval from the Council to donate the basketballs, jerseys and any other equipment that would no longer be needed by the Chilton Recreation Department to their newly formed club. The City will discontinue the recreation basketball program effective for the fall, 2015 season.

Moved by Gruett, seconded by Schmitzer to approve the request from the “Chilton Basketball Club” to take over the City of Chilton Recreation Basketball program with the city donating all the basketballs and jerseys to the club and the City will discontinue the recreation basketball program effective for the fall, 2015 season. Motion carried.

ORGANIZATIONAL BUSINESS:

Mayor Vanne noted this is the organizational meeting and appointed the following standing committees of the Council with the first name listed being the chairperson of the committee.

- General Government..... Jaeckels, Johnson, Schmitzer
- Public Safety..... Gruett, Bosshardt, Jaeckels
- Public Works..... Johnson, Gruett, Thornber
- Culture & Recreation..... Hilton, Schmitzer, Bangart

Appointment of Weed Commissioner - May 1, 2015 to April 30, 2016
Appointment of Travis Boll

Board of Appeals - May 1, 2015 to April 30, 2018
Three-year term to re-appoint Mike Boll, Diane Jaeckels and Brian Brantmeier

Board of Review – three members plus alternate for 2015
Robert Rieder, Pat Wettstein and Diane Jaeckels, alternate Tom Flemming

Appointment of Emergency Management Director - May 1, 2015 to April 30, 2016
Re-Appointment of Stephen Mueller

Plan Commission Members – May 1, 2015 to April 30, 2018
Three-year term to re-appoint Steven Mueller

Selection of one Alderman to the Redevelopment Authority (RDA) until May 1, 2016
Appointment of Linda Bangart

Moved by Johnson, seconded by Bangart and carried to approve the mayoral appointments as noted above.

Moved by Gruett, seconded by Bosshardt and carried to elect Johnson to the office of council president for a one-year term. Unanimous ballot was cast.

Moved by Bosshardt, seconded by Johnson and carried to nominate Thornber as the council representative to the Plan Commission for a one-year term. Unanimous ballot was cast.

Chilton Times Journal submitted a bid of \$6.00 per column inch for publications as the City of Chilton’s official newspaper. Moved by Bosshardt, seconded by Schmitzer to accept the bid from Chilton Times Journal from May 1, 2015 to April 30, 2016 with a rate of \$6.00 per column inch. Roll call vote.

Gruett – yes Bangart – yes Bosshardt – yes Thornber – yes
Jaeckels – yes Schmitzer – yes Hilton – yes Johnson - yes
Eight votes cast. Eight votes aye. Motion carried.

COMMUNICATIONS:

The April 8, 2015 City Staff minutes were distributed for the Council to review.

APPROVE PAYMENT OF BILLS:

Moved by Hilton, seconded by Schmitzer to pay the bills. Roll call vote.

Gruett – yes Bangart – yes Bosshardt – yes Thornber – yes
Jaeckels – yes Schmitzer – yes Hilton – yes Johnson - yes
Eight votes cast. Eight votes aye. Motion carried. Voucher No. 76932 through Voucher No.76994 or accounts payable and payrolls totaling \$426,874.83.

ADJOURNMENT:

Moved by Jaeckels, seconded by Johnson to adjourn at 7:20 p.m. on April 21, 2015
Motion carried.

Lisa Meyer
Deputy City Clerk