

Chilton, Wisconsin  
January 6, 2015

The regular meeting of the Chilton Common Council was called to order at 6:30 p.m. with Mayor Gerald Vanne presiding in the council chambers at the Chilton City Hall.

**AGENDA POSTING:**

On 1/2/15, copies of the agenda were delivered to the Mayor, Aldermen, City Attorney, and City Department Heads, were made available to the media, and posted on the City Hall bulletin board and city web page.

**ROLL CALL: COMMON COUNCIL:**

Mayor Gerald Vanne and six members of the Council were present at roll call:

Council Member Kathy Schmitzer	Council Member Ron Gruett
Council Member Rick Jaeckels	Council Member Richard Bosshardt
Council Member Dan Hilton	Council Member Kevin Johnson

Absent Clayton Thornber and Linda Bangart.

Other city officials present were Director of Public Works Todd Schwarz, City Attorney Derek McDermott, Police Chief Craig Plehn and City Clerk Helen Schmidlkofer.

General attendance: Faye Burg, Delta Publications and Patrick Mares, Chilton Times Journal.

Those in attendance recited the Pledge of Allegiance.

Moved by Hilton, seconded by Johnson and carried to approve the minutes of the council meeting held on 12/06/2014.

**REPORT OF OFFICERS:**

**MAYOR REPORT:**

- ☞ Gave holiday wishes to all
- ☞ Introduced reporter Patrick Mares

**CITY CLERK REPORT:**

- ☞ The annual Chilton Chamber of Commerce meeting is January 28<sup>th</sup>, tickets are \$10
- ☞ The annual city newsletter was distributed with water/sewer invoices last week
- ☞ Library dedication for Lintner donation to complete the self-checkout equipment (RFID-Radio Frequency Identification) that was recently installed is January 17, 2015
- ☞ Annual continuing disclosure report has been filed with the Department of Revenue
- ☞ Fire Chief Halbach received verification from ISO regarding recent public protection classification survey that indicated the public protection classification the Department maintained a "3" rating
- ☞ Aldermanic candidates for the 2015 Spring election:
  - Aldermanic District One – Ron Gruett
  - Aldermanic District Two – Clayton Thornber
  - Aldermanic District Three – Rick Jaeckels
  - Aldermanic District Four – Dan Hilton

**APPROVE OPERATOR LICENSES:**

Moved by Gruett, seconded by Jaeckels to approve the two-year license applications to serve fermented malt beverages and intoxicating liquors from January 6, 2015 to June 30, 2016 for Patrick M. Neuman and Lindy J. Stascak. Motion carried. Clerk Schmidlkofer noted the applicants have been approved by the Chilton Police Department.

**APPROVE FINANCIAL REPORT:**

Moved by Hilton, seconded by Bosshardt and carried to approve the January 1, 2015 financial report.

**DIRECTOR OF PUBLIC WORKS REPORT:**

- ☞ The 1993 Ford Jetter sold for \$15,000.00 to Rib Lake

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- ↻ Working on warrant inspection for 107 and 111 W. Main Street; compiling report and will present to the council at a future meeting
- ↻ Chestnut Street Project – a meeting with the DOT will be held on 1/27
- ↻ Writing specs for tandem dump truck that will be purchased this year
- ↻ Interviewing for Street Department laborer position
- ↻ Meeting with representatives from Kaytee Products and DNR regarding Kaytee' s expansion project
- ↻ Pumphouse for Well #11 project – installed doors, ceiling, electrical and insulated the building,
- ↻ Transmission line project – 500 feet to install yet; completed pressure test and safe bacti testing on line
- ↻ Phase I Environmental Site Assessment for E. Main Street properties has been submitted to the DNR
- ↻ Christmas trees will be picked up curbside on January 26; normal brush pick-up day

**AUDIENCE PARTICIPATION:**

No comments were received from the public at this time.

**REPORT OF COMMITTEES:**

The council reviewed the November 3, 2014 library board minutes.

Chairman Hilton presented the Culture and Recreation committee minutes from the December 9 and 29, 2014 meetings.

Laurie and RC Ludke requested the city to develop a dog park. Following a substantial discussion Schmitzer and Laurie Ludke volunteered to gather dog park information and provide to the committee. The committee tabled the dog park request until more information could be reviewed.

Stacey Woelfel and Rich Appel representing the Veterans Memorial Project Group reviewed the following items with the committee:

- Surveillance camera - placement of the camera will be adjusted to view the memorial
  - Appel will contact AB Technologies directly to resolve the concerns  
Appel also noted there is no live Wi-Fi as originally planned.
- Electrical plans – plans have been submitted to the City for future reference
- Future donations for plaques – this group will handle all requests for plaques. Approximately 225 (4 X 8) plaques are ready to be installed in 2015, more boulders will be placed at the site to handle the requested plaques.
- The group would like to host an annual memorial service at this site on Memorial Day after the Hillside Cemetery service. The program would include the new plaques and allow those families to attend a formal dedication service. This group will work on formalizing official plans and communicate back to the City regarding the plans.
- Flags – the group will order replacement flags and it was not determined who will manage half-staff responsibilities.
- Maintenance – the group will provide funds to the City to manage any current and future maintenance costs. (Woelfel noted that she is storing the bronzer paint at her house)
- The agreement between the City of Chilton and the Veterans Memorial of Chilton, Inc. will require revisions. Clerk Schmidlkofer will work with the city attorney regarding the agreement.

Appel thanked the City of Chilton for allowing this project to proceed and appreciated all the support, the parkland and the fact that the City trusted the group to provide the community with a worthwhile project.

The committee reviewed the current agreement with Hobart Field Softball Association, Inc. with Matt Hintz and Kyle Bancroft. Hintz indicated that in 1998, there was more support and presence with club membership and now just the two of them handle

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everything. The league plays only on Tuesday nights for approximately three hours. Hintz stated they would like to rent from the City and not have complete responsibility for the diamond, concession stand, etc. Maintenance of the area is too time consuming and difficult to acquire reliable outside help. This Assoc. is requesting to rent the facility from May to August for only one night a week (Tuesday night) instead of complete control.

Consensus of the committee was that they would consider renting to this group and will work with them to establish a rental fee, use of equipment etc.

At the December 29<sup>th</sup> meeting, the committee agreed to a rental agreement with Hobart Field Softball Association, Inc. for use of facilities at Hobart Park for \$50.00 per night for use of the diamond, concession stand, scoreboard and lights. In addition, the Assoc. would be in charge of maintaining the infield of the softball diamond on Tuesday nights only. The Assoc. requests access to the equipment shed and use of the following:

Smithco rakes, racks, shovels and lime and lime machine.

The Assoc. would also have access to operate the concession stand at Hobart Field and to receive all earnings from its operation. (Includes refrigeration unit).

DPW Schwarz noted that the City has made improvements to the Hobart field the last several years, which included a new scoreboard and infield enhancements. If you charge actual costs for services, the association more than likely would not be able to rent the facility. The City would be responsible for maintenance and managing a schedule for use of the ball diamond.

Moved by Hilton, seconded by Gruett to authorize Hobart Field Softball Association, Inc. to rent the facilities at Hobart Park for \$50.00 per night for use of the diamond, concession stand, scoreboard and lights from May to August. In addition, the Assoc. would be in charge of maintaining the infield of the softball diamond on Tuesday nights only. The Assoc. requests access to the equipment shed and use of the following:

Smithco rakes, racks, shovels and lime and lime machine.

The Assoc. would also have access to operate the concession stand at Hobart Field and to receive all earnings from its operation. Motion carried.

Moved by Hilton, seconded by Gruett to approve the agreement between the City of Chilton and the Chilton Athletic Club for use of facilities at Nennig Park for a term of January 1, 2015 to December 31, 2019. Motion carried.

Moved by Hilton, seconded by Schmitzer to approve the agreement between the City of Chilton and the Veterans of Foreign War for use of facilities at Hobart Park Fry Stand for a term of January 1, 2015 to December 31, 2019. Motion carried.

The council endorsed the use of a park usage agreement form to be used for reserving city parks effective January 1, 2015.

The committee reviewed a proposal to NOT accept garbage/trash in all city parks. DPW Schwarz informed the council that residents and non-residents are using the trash containers at city parks to dispose of their personal garbage, which results in additional cost to the City to dispose of. The City has removed various trash containers throughout the city due to this same issue. Furthermore, park rental is for exclusive use of the park shelter and the park areas can be used by anyone.

Clerk Schmidlkofer stated that the Wisconsin State Park system implemented all trash be taken out of their parks. (Carry in; Carry out of all state parks started in July of 2013) There should be no reason why this could not be implemented for all city parks. The city parks do not recycle which state law mandates. If you educate the public and enforce the changes, it should not be an issue.

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Schmitzer stated that she is against this because the residents rent the parks and now they are supposed to take their garbage home. Besides that, we just raised taxes \$0.03 and now we are taking something away from the taxpayers.

Gruett noted he was not in favor of this proposal either.

Hilton informed the council at the committee meeting he made a motion in favor of the proposal however, the motion failed due to lack of a second. No action was taken at this time.

**NEW BUSINESS:**

Moved by Gruett, seconded by Bosshardt to hire Eric Bunnell for the position of wastewater/ water operator with a starting salary of \$20.02 per hour contingent upon passing pre-employment testing. Roll call vote.

Gruett – yes	Bangart – absent	Bosshardt – yes	Thornber – absent
Jaeckels – yes	Schmitzer – yes	Hilton – yes	Johnson - yes

Six votes cast. Six votes aye. Motion carried.

DPW Schwarz added that the training for this position has changed; now the position is an apprentice program.

Moved by Jaeckels, seconded by Bosshardt to approve the mayoral re-appointment of Greg Garton to the Housing Authority for a five-year term (1-6-2015 to 1-5-2019). Motion carried.

**COMMUNICATION:**

Distributed monthly building/plumbing report, December 1, 2014 staff minutes and minutes of the November 18, 2014 county municipal intergovernmental meeting.

**APPROVE PAYMENT OF BILLS:**

Moved by Hilton, seconded by Jaeckels to pay the bills. Roll call vote.

Gruett – yes	Bangart – absent	Bosshardt – yes	Thornber – absent
Jaeckels – yes	Schmitzer – abstain	Hilton – yes	Johnson - yes

Six votes cast. Five votes aye. Motion carried. Voucher No. 76306 through Voucher No. 76466 or accounts payable and payrolls totaling \$535,638.97.

**ADJOURNMENT:**

Moved by Jaeckels, seconded by Schmitzer and carried to adjourn at 7:00 p.m. on January 6, 2015.

Helen Schmidlkofer, MMC  
City Clerk