

Chilton, Wisconsin
June 18, 2013

The regular meeting of the Chilton Common Council was called to order at 6:30 p.m. with Mayor Gerald Vanne presiding at the Chilton City Hall.

AGENDA POSTING:

On 6/14/13, copies of the agenda were delivered to the Mayor, Aldermen, City Department Heads, City Attorney were made available to the media, and posted on the City Hall bulletin board and city web page.

ROLL CALL: COMMON COUNCIL:

Mayor Gerald Vanne and eight members of the Council were present at roll call:

Council Member Rick Jaeckels	Council Member Kevin Johnson
Council Member Ron Gruett	Council Member Richard Bosshardt
Council Member Clayton Thornber	Council Member Linda Bangart
Council Member Dan Hilton	Council Member Kathy Schmitzer

Other city officials present were Director of Public Works Todd Schwarz, City Attorney Derek McDermott, and City Clerk Helen Schmidlkofer.

General attendance:

Faye Burg, Delta Publications, Jim Moran and Andrew Kruse-Ross, Times-Journal.

Those in attendance recited the Pledge of Allegiance.

MINUTES:

Moved by Hilton, seconded by Bosshardt and carried to approve the minutes of the council meeting held on 6/04/2013.

OFFICERS' REPORT:

MAYOR REPORT:

☞ Participated in annual Father's Day parade

CITY CLERK REPORT:

- ☞ Processing annual liquor and cigarette licenses
- ☞ Reminded council members of future committee meetings
- ☞ Recreation Dept.
 - Appleton Soccer Club – last session is June 15th
 - Lake to Lake Soccer League – last game tonight
 - End of season wrap up meeting is scheduled for June 24th at 6:00 PM for all coaches, parents, participants and Program Director to review what worked and what did not work
 - Flag Football – looking for a Program Director

APPROVE LIQUOR LICENSES:

Moved by Jaeckels, seconded by Thornber and carried to approve the Class "B" Picnic licenses for Calumet County Agricultural Association on:

- July 3, and September 26 to 29 for races, Person in Charge Robert Cullen Jr.
- August 30 thru September 2, 2013 for annual fair; Person in Charge Karen Gries
- July 10, 14, 24, August 14 and 18, and September 6, 2013 for races, Person in charge is Connie Koehler.

Moved by Gruett, seconded by Jaeckels and carried to approve the "CLASS B" Beer & Liquor Retail Combination License for Terroir Group, LLC located at 40 West Main Street, Agent David Salm.

APPROVE OPERATOR LICENSES:

Moved by Gruett, seconded by Bosshardt and carried to approve the two-year license application to serve fermented malt beverages, and intoxicating liquors from June 18,

2013 to June 30, 2014 for Jennifer A. Jacob. Clerk Schmidlkofer noted the applicant has been approved by the Chilton Police Department.

DIRECTOR OF PUBLIC WORKS REPORT:

- ↻ Department conducting normal day to day operations
- ↻ Well #11 – removed equipment and capped casing; pending water test results
- ↻ Tested siren downtown today; not functioning and having siren evaluated
- ↻ Morrissey Park – bleacher area had a wash-out; working with Chilton School District to correct problem
- ↻ 2013 Street Projects – working with McMahon Engineers to develop preliminary plans and specifications for BIDS, July 10 - BID opening, July 16 - public hearing to review assessments

AUDIENCE PARTICIPATION:

No comments were received from the public.

REPORT OF COMMITTEES:

Chairman Hilton presented the June 13, 2013 Culture and Recreation committee minutes.

DPW Schwarz was instructed at the last meeting to obtain a proposal for diamond maintenance at Hobart Park. CCS Sports provided a quote to rebuild the baseball diamond for \$4,845.00 in addition the City would purchase infield mix for \$5,891.00 resulting in a total cost of \$10,736.00. The committee discussed the fact that Hobart Park is an asset to the community and there is no reason why the City should ignore updates for the park. The City recreation program does use the diamond at least 3 nights a week.

Schwarz stated that the Association does not have the proper equipment to maintain the green space and diamond area and recommended that the City purchase a used Smithco for \$2,100.00 from Horst Distributing Inc.

The equipment purchase and the diamond maintenance is not included in the 2013 budget however DPW Schwarz suggested that the park non-lapsing fund be used to complete the projects this year.

Moved by Hilton, seconded by Bangart to approve the purchase of a Smithco from Horst. Distributing Inc. for \$2,100.00 with the funds used from non-lapsing park reserve account (55201-790). Roll call vote.

Gruett – yes	Bangart – yes	Bosshardt – yes	Thornber – yes
Jaeckels – yes	Schmitzer – yes	Hilton – yes	Johnson - yes

Eight votes cast. Eight votes aye. Motion carried.

Moved by Bangart, seconded by Jaeckels to approve the Hobart Park diamond maintenance for \$10,736.00 of which \$4,845.00 is for CCS Sports and \$5,891.00 is for the City purchasing the infield mix with funds from the non-lapsing park reserve account (55201-790). Roll call vote.

Gruett – yes	Bangart – yes	Bosshardt – yes	Thornber – yes
Jaeckels – yes	Schmitzer – yes	Hilton – yes	Johnson - yes

Eight votes cast. Eight votes aye. Motion carried.

Flyers of commercial lampposts and river walk series light fixtures were distributed to the committee members resulting in a decision to have DPW Schwarz acquire prices for LED lights (26 ½ inches) with lights possibly eligible for the Focus on Energy Program and a 12' Americana light post. In addition, acquire a price for a stronger type pole (the more vandal proof the better). Once the final quote is completed report back to the committee.

Optimist Club representative Alice Connors informed the committee the Club has offered to donate \$2,000.00 toward the river walk light project.

Moved by Hilton, seconded by Schmitzer to accept the generous gift of \$2,000.00 from the Chilton Optimist Club to be used for the river walk light project. Motion carried.

Before the committee meeting, the group conducted a walkthrough of Morrissey Park. Areas of concern identified:

Double tennis courts need resurfacing, more than likely ground down and then new surface; move net from single tennis court to this area (that net is in much better condition than the current one)

Retaining walls – tuck point, sand blast, and prime then paint (perhaps a high school art class could be paint a mural)

Fence – minor repairs

Single tennis court – convert into basketball court area with potentially an extra hoop on each end; need to research best design for maximum use of the area; resurfacing

Library asphalt area – remove basketball hoops, consult with current library director if this area is needed or not (6/17/2013 Library Director stated the area is not used or needed)

Hilton stated the consensus of the committee is to have DPW Schwarz acquire costs for the Morrissey Park improvements as outlined then establish phases or timeline for completing the various projects.

Jared Schwarz presented a proposal to build and donate a 12' skateboard grind box. Jared would like to place the box at Morrissey Park for the entire community to use. There would be no cost to the city and in addition, Jared would take care of the annual maintenance. The City would not require additional insurance coverage if a skateboard park area would be built in a city park due to the fact the City has recreational immunity.

Moved by Johnson, seconded by Thornber to accept the 12' skateboard grind box from Jared Schwarz at no cost to the city in addition, Jared will provide annual maintenance and he shall consult with the Director of Public Works regarding placement at Morrissey Park. Motion carried.

Reilly informed the committee that on June 20 the Morrissey Park Group would complete the annual maintenance to the community built playground to include staining, replenishing wood chips and numerous minor repairs.

DPW Schwarz provided three different designs for a shelter at Riverside Park. After review, the committee ranked them from one to three and indicated which style, materials and color selection. The estimated cost does not include the base or the Street Department's time to construct the shelter. Schwarz will prepare a proposal to include total cost and report to the committee.

Then the Committee re-established the following goals:

1. Continue to Support Morrissey Park, funding and maintenance
2. Conduct walk-through of all city parks by this committee
3. Continued research and establish Nature Trail system
4. Meet annually with VFW, City Band, Hobart Assoc., and Chilton Athletic Club
5. Update on Research to Establish Solomon Trail to Fox River State Trail

Mayor Vanne requested the council members to review the following committee and board reports:

June 12, 2013 – Library Board

June 3, 2013 Tree Board

June 4, 2013 Board of Review

March 13, 2013 Housing Authority

April 25, 2013 Housing Authority

NEW BUSINESS:

Moved by Johnson, seconded by Jaeckels to introduce, adopt and waive the second reading of Resolution No. 1652, a preliminary resolution declaring intent to levy special assessments for curb and gutter installation for portions of High, Franklin, Fulton, Wall and Liberty Streets. Roll call vote.

Gruett – yes Bangart – yes Bosshardt – yes Thornber – yes
Jaeckels – yes Schmitzer – yes Hilton – yes Johnson - yes

Eight votes cast. Eight votes aye. Motion carried.

APPROVE PAYMENT OF BILLS:

Moved by Schmitzer, seconded by Hilton to pay the bills. Roll call vote.

Gruett – yes Bangart – yes Bosshardt – yes Thornber – yes
Jaeckels – yes Schmitzer – yes Hilton – yes Johnson - yes

Eight votes cast. Eight votes aye. Motion carried. Voucher No. 73540 through Voucher No. 73626 or accounts payable and payrolls totaling \$227,931.01

ADJOURNMENT:

Moved by Johnson, seconded by Bangart and carried to adjourn at 7:08 p.m. on June 18, 2013.

Helen Schmidlkofer, MMC
City Clerk