

Chilton, Wisconsin  
October 21, 2014

The regular meeting of the Chilton Common Council was called to order at 6:30 p.m. with Mayor Gerald Vanne presiding in the council chambers at the Chilton City Hall.

**AGENDA POSTING:**

On 10/17/14, copies of the agenda were delivered to the Mayor, Aldermen, City Attorney, and City Department Heads, were made available to the media, and posted on the City Hall bulletin board and city web page.

**ROLL CALL: COMMON COUNCIL:**

Mayor Gerald Vanne and eight members of the Council were present at roll call:

Council Member Linda Bangart	Council Member Richard Bosshardt
Council Member Rick Jaeckels	Council Member Kevin Johnson
Council Member Clayton Thornber	Council Member Ron Gruett
Council member Dan Hilton	Council Member Kathy Schmitzer

Other city officials present were Director of Public Works Todd Schwarz, City Attorney Gary Jahn and Deputy City Clerk Lisa Meyer.

General attendance: Amy Vaclavik, Senior Project Engineer McMahon Engineers, Steve Thiry, Library Director, Faye Burg, Delta Publications and Andrew Kruse-Ross, Chilton Times Journal.

Those in attendance recited the Pledge of Allegiance.

**MOVED TO APPROVE MINUTES:**

Moved by Jaeckels, seconded by Schmitzer and carried to approve the minutes of the council meeting held on 10/07/2014.

**REPORT OF OFFICERS:**

**MAYOR REPORT:**

↻ Completed interviews with four potential applicants for the police chief position.

**CITY CLERK REPORT:**

- ↻ Recreation Department – Met a second time with volleyball program participants and parents to reiterate “Zero Tolerance Policy” and sportsmanship
- ↻ Reminded council members of future meetings

**APPROVE OPERATOR LICENSES:**

Moved by Hilton, seconded by Bangart to approve the two-year license application to serve fermented malt beverages and intoxicating liquors from October 21, 2014 to June 30, 2016 for Joseph P. Roberts. Motion carried. Deputy Clerk Meyer noted the Chilton Police Department has approved the applicant.

**DIRECTOR OF PUBLIC WORKS REPORT:**

- ↻ Distributed public involvement meeting notice for E. Chestnut Street (WI 151) project set for Thursday, November 13, 2014 from 5 PM to 7 PM at the city hall
- ↻ The street department started picking up leaves and will continue until Thanksgiving.
- ↻ Well #11 pumphouse– the footings and frost walls are in. The ground field was installed and backfilled.
- ↻ There was a water main break on Columbia Street and a water service leak on Kiesner Drive this week.
- ↻ The street department finished the fall memorial tree planting today. They planted two trees, one in Nennig Park and the other along the Riverwalk.
- ↻ All the parks are closed for the winter.

**AUDIENCE PARTICIPATION:**

The audience did not provide any comments at this time.

**NEW BUSINESS:**

Quotes were received for snow and ice removal services for the City of Chilton for the 2014-2015 snow season. Quotes were received from Austin Management Services LLC, Gary's Lawn Service and Premier Property Management. Austin Management's quote included a three-year option guaranteeing the same rate for three years.

Moved by Bosshardt, seconded by Bangart to accept the quote from Austin Management Services LLC for three years for snow removal services for city hall and Chilton public library for an hourly rate of \$45.00 to include salt application if necessary. The quote also included snow and ice removal services for city sidewalks whereby the homeowner has not removed snow and ice within 36 hours of a snowfall, sleet or succession of drifting snow. Austin Management Services LLC will charge \$0.18 per lineal foot for snow removal only, \$0.25 per lineal foot for snow removal and use of broom (no salt) and \$0.28 per lineal foot for snow removal and salt application. Roll call vote.

Gruett – yes	Bangart – yes	Bosshardt – yes	Thornber – yes
Jaeckels – yes	Schmitzer – yes	Hilton – yes	Johnson - yes

Eight votes cast. Eight votes aye. Motion carried.

**REPORT OF COMMITTEES:**

DPW Schwarz reported on the October 6, 2014 Tree Board meeting.

The Tree Board reviewed the memorial tree replacement policy, maintenance, and care of trees after the initial planting. Two trees that were planted on Chilton School District property last year are dead. DPW Schwarz said the City would take care of replacing these two trees this time; however, the school district did receive a letter in 2010 stating that after the initial planting of memorial trees, the maintenance and care of the tree would be the responsibility of the school district.

Moved by Johnson, seconded by Thornber to adopt the Memorial Tree Replacement Policy for the City of Chilton that states the City will replace any memorial tree planted by the City on City owned property if found to be dead within one (1) year after the original planting. The policy will be added to the Memorial Tree Order Form. Motion carried.

Mayor Vanne indicated that the September 8, 2014 Library board minutes were in the council packets to review. Library Director Thiry had no comments regarding the minutes.

**COMMUNICATION:**

Distributed October 6, 2014 staff minutes.

**NEW BUSINESS:**

Mayor Vanne opened the Public Hearing at 6:45 P.M. to solicit comments regarding the amendments to Chapter 16 regarding Wellhead Protection. Deputy Clerk Meyer read the notice and stated the notice was published as a Class I notice as required by law.

Mayor Vanne inquired if anyone was present to speak in favor of the wellhead protection plan.

Amy Vaclavik informed the council the Wellhead Protection Plan is required by the DNR and it addresses issues such as how to avoid contaminated groundwater and separation distances around the City's wells.

DPW Schwarz reviewed the ordinance and noted the proposed changes for the Council to review.

Mayor Vanne inquired if anyone present would like to speak not in favor of the amendments. Hearing no further comments from the public Mayor Vanne closed the public hearing at 6:49 P.M.

Moved by Hilton, seconded by Bosshardt to introduce, adopt and waive the second reading of Ordinance No. 1111, an ordinance to amend Municipal Code Chapter 16.17 Wellhead Protection. Roll call vote.

Gruett – yes	Bangart – yes	Bosshardt – yes	Thornber – yes
Jaeckels – yes	Schmitzer – yes	Hilton – yes	Johnson - yes

Eight votes cast. Eight votes aye. Motion carried.

**CLOSED SESSION:**

Moved by Thornber, seconded by Schmitzer to go into closed session at 6:52 PM under WI Statute 19.85(1) (e) (c) to review sale of city owned property and review offer of employment for Chief of Police. Roll call vote.

Gruett – yes	Bangart – yes	Bosshardt – yes	Thornber – yes
Jaeckels – yes	Schmitzer – yes	Hilton – yes	Johnson - yes

Eight votes cast. Eight votes aye. Motion carried.

In closed session discussed the sale of city owned property and offer of employment for Chief of Police.

Moved by Jaeckels, seconded by Thornber to return to open session at 7:10 PM.

Roll call vote.

Gruett – yes	Bangart – yes	Bosshardt – yes	Thornber – yes
Jaeckels – yes	Schmitzer – yes	Hilton – yes	Johnson - yes

Eight votes cast. Eight votes aye. Motion carried.

Moved by Hilton, seconded by Thornber to approve the vacant land offer to purchase between the City of Chilton and Timothy and Sheila Keuler to authorize the sale of city owned property described as Lots 7 and 8 of Field Court subdivision for a purchase price of \$17,500.00 per lot (Total sale price \$35,000.00). Roll call vote.

Gruett – yes	Bangart – yes	Bosshardt – yes	Thornber – yes
Jaeckels – yes	Schmitzer – yes	Hilton – yes	Johnson - yes

Eight votes cast. Eight votes aye. Motion carried.

**APPROVE PAYMENT OF BILLS:**

Moved by Johnson, seconded by Schmitzer to pay the bills. Roll call vote.

Gruett – yes	Bangart – yes	Bosshardt – yes	Thornber – yes
Jaeckels – yes	Schmitzer – yes	Hilton – yes	Johnson - yes

Eight votes cast. Eight votes aye. Motion carried.

Voucher No. 75996 through Voucher No. 76056 or accounts payable and payrolls totaling \$147,618.63.

**ADJOURNMENT:**

Moved by Jaeckels, seconded by Schmitzer and carried to adjourn at 7:12 p.m. on October 21, 2014.

Lisa Meyer  
Deputy City Clerk