

**Chilton Public Library
Personnel Committee Meeting
Tuesday, June 7, 2016
6:30 PM**

**Chilton Public Library, 221 Park Street, Chilton, WI 53014
Meeting Room**

AGENDA

1. Call Meeting To Order
2. Review Committee Role
3. Appoint Committee Chairperson
4. Appoint Committee Secretary
5. Update Job Descriptions to Include Wages and Compensation for:
 - a. Part-Time Library Director
 - b. Primary Assistant to the Director and Title
6. Recommendation to Library Board regarding Job Descriptions for Part Time Library Director and Assistant to the Director to Include Wages and Compensation
7. Set date for next meeting
8. Adjournment

NOTICE:

It is possible that members of, and possibly a quorum of, other governmental bodies of the City may attend at the meeting above to gather information. Any governmental body at the meeting above other than by the governmental body specifically referred to in the above notice will take no action.

Any person wishing to attend whom, because of a disability, requires special accommodation, should contact the Chilton Public Library (920) 849-4414 at least 24 hours before the scheduled meeting time so appropriate arrangements can be made.