

Chilton, Wisconsin  
September 6, 2016

The regular meeting of the Chilton Common Council was called to order at 6:30 p.m. with Mayor Rick Jaeckels presiding in the council chambers at the Chilton City Hall.

**AGENDA POSTING:** On 9/02/16, copies of the agenda were delivered to the Mayor, Aldermen, City Attorney, and City Department Heads, were made available to the media, and posted on the City Hall bulletin board and city web page.

**ROLL CALL: COMMON COUNCIL:**

Mayor Rick Jaeckels and eight members of the Council were present at roll call:

Council Member Mark Willems	Council Member Dan Hilton
Council Member Kevin Johnson	Council Member Clayton Thornber
Council Member Ron Gruett	Council Member Greg Kubichka
Council Member Kathy Schmitzer	Council Member Kurt Stephany

Other city officials present were Director of Public Works Todd Schwarz, City Attorney Derek McDermott, Police Chief Craig Plehn and City Clerk Helen Schmidlkofer.

**General attendance:** Faye Burg, Delta Publications and Betty Schilling, Chilton Times Journal.

Those in attendance recited the Pledge of Allegiance.

Moved by Kubichka, seconded by Willems and carried to approve the minutes of the council meeting held on 8/16/2016.

**REPORT OF OFFICERS:**

**MAYOR REPORT:**

- Mayor Jaeckels said the noise concerns at Kaytee Products has been taken care of.
- Met last week with McClone Group regarding health insurance.

**CITY CLERK REPORT:**

- ↻ Distributed information regarding future committee meeting dates and times.
- ↻ Glenny Whitcomb took her position as Part-Time Library Director on September 1, 2016.
- ↻ For the November 8, 2016 General Election absentee voting will be available starting on Friday, September 23, 2016 to Friday, November 4, 2016. Voting hours will be Monday thru Friday from 8:00 AM to 4:00 PM.

**APPROVE FINANCIAL REPORT:** Moved by Thornber, seconded by Johnson and carried to approve the September 1, 2016 financial report.

**APPROVE OPERATOR LICENSE APPLICATIONS:**

Moved by Hilton, seconded by Gruett approve the two-year license application to serve fermented malt beverages and intoxicating liquors from September 6, 2016 to June 30, 2018 for Gary A. Gleason. Clerk Schmidlkofer noted the applicants have been approved by the Chilton Police Department. (Stephany-abstained) Motion carried.

**DIRECTOR OF PUBLIC WORKS REPORT:**

- Chestnut Street Project – the north side of the street was paved last week Thursday and since then traffic has been switched over; south side of the road will be paved this Thursday, weather permitting.

**AUDIENCE PARTICIPATION:**

Police Chief Plehn announced that the Police Department received a \$2,500.00 Wal-Mart Grant.

**CLOSED SESSION:**

Attorney McDermott informed the council there is no need for closed session tonight as Mr. James Bloomer has agreed to allow the City to proceed to reacquire the 4.22 acres of land

purchased by him pursuant to Article 11 of the industrial park development guidelines regarding the Tax Location ID #32384.

**UNFINISHED BUSINESS:**

Update regarding the building at 107 West Main Street. DPW Schwarz informed the council that the property owner has met his obligation regarding the raze and repair order and no further action is required of the council. Schwarz shared pictures of the property where the white house used to be and the yard is cleaned up as well.

**NEW BUSINESS:**

Moved by Thornber, seconded by Gruett to approve the Homestead Acquisition Loan of up to \$10,000.00 to be used for a matching down payment and closing costs on the purchase of a home and a CDBG rehabilitation loan up to \$15,000.00 at 0% interest for CDBG Loan No. 16-03.

Roll call vote.

Gruett – yes	Willems – yes	Kubichka – yes	Thornber – yes
Schmitzer – yes	Hilton – yes	Johnson – yes	Stephany - yes

Eight votes cast. Eight votes aye. Motion carried.

Moved by Hilton, seconded by Stephany to approve the \$419.16 quote from Menards for foam insulation for CDBG Loan No. 16-01. Roll call vote.

Gruett – yes	Willems – yes	Kubichka – yes	Thornber – yes
Schmitzer – yes	Hilton – yes	Johnson – yes	Stephany - yes

Eight votes cast. Eight votes aye. Motion carried.

Moved by Kubichka, seconded by Johnson to approve the mayoral re-appointment of Greg Garton to the Redevelopment Authority for a 5-year term. (9/1/2016 to 8/31/2021) Motion carried.

DPW Schwarz informed the council that citizen complaints were received regarding the residence at 114 W. Breed Street. There is visual deterioration of the exterior including holes in the roof, overgrown vegetation along with discarded items. Letters have been sent to the owner regarding the condition of the property. Schwarz recently met with the owner and he is open to potentially selling the property; no one has lived in the house for approximately three years.

Moved by Gruett, seconded by Thornber to proceed with nuisance abatement at 114 W. Breed Street. Motion carried.

**REPORT OF COMMITTEES:**

Chairman Thornber presented the minutes of the August July 27, 2016 Public Works committee meeting.

The committee reviewed the two deficiencies that were identified by a Sanitary Survey Report conducted by the State of Wisconsin Department of Natural Resources (DNR) of the Chilton Waterworks Department:

1. The north water tower’s appearance on E. Breed Street was inadequate and peeling with apparent corrosion.
2. All water storage facilities require an inspection at least once every five years.

Both deficiencies need to be in compliance by October 31, 2018.

Further discussion at the committee level revealed that the cost to paint the south water tower was approximately \$274,000.00, which was the low bid. The requirement to comply with painting the north water tower by 2018 will probably cost around \$300,000.00. The north water tower is 200,000 gallons and the south water tower is 300,000 gallons. The painting project for the north water tower will require sandblasting because of lead paint underneath. The last full paint job on the north water tower was in 1982 and at that time the tower was not stripped, just painted.

According to DPW Schwarz, the 500,000-gallon ground storage reservoir at Well #8 located on E. Breed Street requires an inspection.

Further discussion ensued regarding future major projects affecting the water and sewer utilities including upgrades to Well #8, repainting the north water tower, County Trunk F (State Street)

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road project (water and sewer service), compliance with phosphorus removal and chloride mandates at the wastewater facility.

The committee along with DPW Schwarz discussed that the City could increase water rates by 3% annually without going through a public hearing as required by the Public Service Commission (PSC).

Moved by Willems, seconded by Hilton to proceed with a 3% water rate increase in accordance with the recommendations of the Public Works committee. Motion carried.

The committee reviewed the proposals presented by Calumet County to the City regarding reconstruction of County Trunk F (State Street). The committee identified they do want to fix the street but did not agree on how to accomplish this.

The committee authorized DPW Schwarz to negotiate with Calumet County regarding State Street proposal #1, which consists of concreting from Main Street to Grand Street with the option of milling and resurfacing with blacktop from Grand Street to Breed Street to include a jurisdictional transfer of State Street from Main Street to Breed Street, with the City paying 25 percent of the total estimated cost of \$1,260,035.00.

The council agreed that whatever the outcome of the project would be would set a precedence for other county streets within the city, such as County Trunk Y (Main Street).

Clerk Schmidlkofer presented the Eastshore Recycling Commission minutes of the August 25, 2016 meeting. The Commission will support a co-operative DNR Grant in 2016.

Chairman Johnson presented the minutes of the August 23, 2016 Public Safety committee meeting.

The Public Safety committee waived the 2,000-foot sexual offender residency requirement and allowed John C. Pasanen of 835 N. Madison Street to reside within this perimeter provided no new convictions occur from this date forward.

Johnson thanked Chief Plehn for his thorough background report to assist the committee and in addition appreciated the professionalism shown by the committee regarding this sensitive matter.

Attorney McDermott noted that the council established by ordinance that the Public Safety committee is the sex offender residence appeal board and not a citizen board. The committee determines if the offender may reside as requested, the request is not brought before the council for determination.

The council reviewed the Housing Authority August 10, 2016 meeting minutes.

Willems presented the Culture and Recreation minutes of the August 25, 2016 meeting.

Chilton Athletic Club President Chris Marx provided the committee with the following detailed information regarding their proposed improvement projects along with a park diagram.

- 1) Remove 135' of right field fence and 40' in foul territory on Diamond A and replace with approximately 160' of new fence on an angle to within 10' of right field foul pole. A new 24' wide gate will provide access to Diamond A.
- 2) Build two bullpens on Diamond A, 12' x 75'. Bullpens will be outside the field of play and will extend from just beyond the dugout to the west and south of each respective dugout. A small slab of concrete will connect the dugouts to the new bullpens. Bullpens will be enclosed by a 6' fence with gate access to both the dugout and field of play. The exposed batting cage along the right field line will be removed and replaced with a portable batting cage.
- 3) Remove both existing enclosed batting cages. Replace with three new batting cages. One will be located along side of the right field bullpen on Diamond A, 15' x 75'. The second will be located along the right field fence on Diamond C, 14' x 60', and the third to be

located along the property line north of Diamond D, 14' x 60'. Batting cages will be a concrete base covered with exterior carpet.

- 4) Pour an 18' x 24' concrete slab along property line east of Diamond C, north of proposed batting cage, and move existing storage shed to that slab. Extend 110V power from the existing shed location to the new location, approximately 180'.
- 5) Pour a sidewalk, 5' x 225', connecting the existing concrete behind the left field dugout of Diamond B to the concrete slab under the existing storage shed.
- 6) Install new foul poles to Diamond B, matching foul poles on Diamonds C and D.

Future projects: Build dugout canopy over all of the dugouts on all four diamonds and build a pavilion over the concrete slab of the existing storage shed.

Marx noted that the proposed improvements would be completed at no cost to the city and the Club is eager to start on some of the improvements within the next month.

DPW Schwarz noted that the current agreement between the Club and the City states that the Club shall not make any improvements whose total cost is greater than \$1,000.00 without first obtaining the approval of the Culture and Recreation Committee.

Willems stated that the committee did authorize the Chilton Athletic Club to proceed with the six projects outlined above for Nennig Park.

Next, the committee discussed the Veterans Memorial name plates due to recent concerns expressed to Mayor Jaeckels. At the last meeting, the committee was told approximately 150 spaces are available for name plaques and because of the Memorial's professional architectural design and physical location it may become extremely popular and might be a potential problem down the road. It was the Memorial Committee's opinion that to keep adding stones will clutter the site and destroy the outstanding architectural integrity of the original design. It was suggested that once the existing space is filled with veterans' names, the program would end. Willems reminded the council that the annual request for additional name plaques for the memorial is from November 1 to March 1. The Committee agreed this is a sensitive issue and even though there are currently 150 spaces available, the city needs to be pro-active regarding future requests for plaques. No decisions were made at this meeting; this will be an ongoing issue.

DPW Schwarz informed the council that the current minimum cost for a 2" to 2 1/2" caliber memorial tree planted by the city is \$200.00 however; the cost to the city has increased through the wholesaler. The committee agreed to increase the fee by \$25.00; it was noted that there has not been an increase in over 12 years.

Moved by Schmitzer, seconded by Thornber to increase the minimum purchase price of a memorial tree by \$25.00 and set the cost at \$225.00 per tree. Motion carried.

**COMMUNICATION:**

Distributed monthly building/plumbing report and minutes from the June 1, 2016 Chilton Chamber meeting.

**APPROVE PAYMENT OF BILLS:**

Moved by Thornber, seconded by Hilton to pay the bills. Voucher No. 79136 through Voucher No. 79211 or accounts payable and payrolls totaling \$157,935.39. Roll call vote.

Gruett – yes	Willems – yes	Kubichka – yes	Thornber – yes
Schmitzer – abstain	Hilton – yes	Johnson – yes	Stephany - yes

Eight votes cast. Seven votes aye. (Schmitzer-abstain) Motion carried.

**ADJOURNMENT:** Moved by Schmitzer, seconded by Hilton and carried to adjourn at 7:09 p.m. on September 6, 2016.

Helen Schmidlkofer, MMC  
City Clerk